

**Notice of Project**  
**St. Clair Catholic District School Board**  
**Site and Parking Lot Improvement Work**  
**Holy Trinity Catholic School**  
**60 Lorne Crescent**  
**Sarnia, Ontario**

**Project Number: 651-CP1607**

**Randy Wilson Architect Inc. – Project No. 1601**

This notification is provided to inform Contractors of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

**Invitation**

Offers signed under seal, executed, and dated will be received by the:

**St Clair Catholic District School Board**  
**Facilities Maintenance Office**  
**245 Tecumseh Street**  
**Sarnia, ON N7T 2L1**  
**Attn: Tony Prizio, Procurement Specialist**

**until 1:00 p.m. local time, as indicated on the time clock of the SCCDSB**  
**Reception, on Friday May 20<sup>th</sup>, 2016.**

**Scope of Work**

The Scope of Work is exterior site work described generally as the following: Demolish part of an existing asphalt parking area, milling of adjacent parking area, excavation for placement of sub base and provision of new asphalt to tie into remaining parking lot. Work will include some drainage and the relocation of underground electrical service to relocated parking lighting to be reused. There will be revisions and additional chain link fencing required along with removal of existing garbage enclosures in lieu relocated refuse and recycling area by Envirowirx system. The work will include removal of adjacent asphalt areas and restoration to grass. There will also be new soft landscaping work to relocate field appurtenances, field drainage and specialized toppings for playground areas.

**Bid Information Availability**

General Contractors shall obtain bid documents from the Windsor and Sarnia Construction Association, Lambton Area Builders Exchange and London & District Construction Association.

**Site Examination and Bidders' Briefing**

A Mandatory Site Examination and Bidder's Briefing has been scheduled for **Thursday May 12<sup>th</sup>, 2016** beginning at **4:00 p.m.** All interested parties will meet at the main entrance of **Holy Trinity Catholic School, 60 Lorne Cres, Sarnia, Ontario** **The site will not be available for viewing at any other time.** All General Contractors are invited. Attendance will be taken and will form part of the tender record as issued in Addendum #2.

**Document Availability:**

**Monday May 9<sup>th</sup>. 2016 – Site Plan and Bid Documents**

**Thursday May 12<sup>th</sup>. 2016 – Civil Drawings – Addendum # 1**

General Contractors shall obtain bid documents from the Windsor and Sarnia Construction Association, Lambton Area Builders Exchange and London & District Construction Association. Drawings and Specifications may be downloaded from the sites and printed at the bidders' convenience and expense.

**Bid Security and Performance Assurance**

All Bidders shall provide a 10% Bid Bond and an Agreement to Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount OR 10% Certified Cheque is required from the successful Bidder.

**Insurance**

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC 2 - 2008.

**WSIB**

At time of Bid Closing, provide a Certificate of Good Standing from the Workplace Safety and Insurance Board.